



Toronto Debating Society

Executive Positions 2011-2012

The Toronto Debating Society is run for members by members. If you are interested in contributing your thoughts and ideas to help set the course for the society, read on to browse the available opportunities at the executive level.

Nominations and elections. (This is the last meeting of the season).

All members are eligible and encouraged to run for any position. You may self-nominate.

The TDS executive is a flexible group; official duties are often shared and reallocated when necessary. In addition, executives are encouraged to pursue other initiatives not listed here.

President

- Provides direction to the Toronto Debating Society (TDS)
- Presides over meetings of TDS or delegates this role
- Ensures that TDS remains focused on the pursuit of its goals
- Coordinates the work of the Executive Committee
- Encourages member participation
- Organizes executive meetings to discuss business and decide debate topics
- Co-signer for community account with TD Canada Trust

Outreach and Public Relations

- Ensure, or delegates to ensure, that meeting-to-meeting debate positions are filled.
- Maintain relationships with outside organizations; promotes and arranges special events (e.g. Hart House Debates, Toastmasters, etc.).
- Field external requests from individuals and organizations (e.g. CBC, CTV, Global, etc.)
- Liaise with news media for publicity purposes (e.g. Now Magazine, etc.)

Communications

- Maintain and create events for: TDS Facebook group, TDS Twitter feed, TDS Meetup group and TDS YouTube channel.
- Maintain TDS Website (videos, etc.): debating.ca
- Input e-mails from guestbook into mailing list

Treasurer

- Develops budget, including setting fees (and fee schedule), in consultation with the Executive Committee
- Assists potential members to sign up: Collects fees and maintains record of paid members
- Oversees expenditures
- Reports to the membership on TDS revenue and expense
- Maintain our accounts with WIX.com (debating.ca, torontodebating.ca, torontodebating.com) and Meetup and ensure annual and semi-annual bills are tied to a credit account and paid.
- Co-signer for community account with TD Canada Trust

Membership

- Responsible for content of the visitor orientation guide.
- Obtains use-of-image permission from event participants via (new) "permission book".
- Updates debating positions on website using the (new) debating.ca self-serve interface.
- Informs members of upcoming events and debates via e-mail newsletter.

Education

- Organizes members to contribute/participate in an educational component once a month
- Organizes the mini-debate marathon twice a season.

Secretary & Editor

- Takes minutes during executive meetings.
- Manages club documentation.
- Ensure resolutions are debatable at least one month prior to debate

Past President (unelected)

- *Voting ex-officio executive member without formal duties*
- *Position granted automatically to the President upon departure from office*
- *Assists with transition to new executive, ensures handover of each position*